

**APPROVED**

Submitted by: Chairman of the Assembly at the Request  
of the Mayor

**For reading:      APRIL 23, 2002**

**AO NO. 2002- 69**

## THE ANCHORAGE ASSEMBLY ORDAINS

**1.35.010 Principal executive personnel, boards and commissions.**

\*\*\*

\*\*\*

\*\*\*

**3.20.060 Executive and administrative organization.**

\*\*\*

\*\*\*

2. *Administration Team:*

\*\*\*

\*\*\*

\*\*\*

- b. Information Technology Department [DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS]. The Information Technology Department, [DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS], operating under the guidelines of an internal service fund, is responsible for the administration and application of information systems technology and for the municipality, strategic long range systems planning, municipal-wide systems standards and procedures, acquisitions of computer equipment and related products and services, strategic direction for dissemination of computer and data communication systems and application processing, and technical support and computer operation services for centralized municipal-wide and selected distributed data centers. This department is also responsible for reprographics and records management services within the municipal government.

Section 3. Anchorage Municipal Code section 3.30.172 is hereby amended to read as follows:

3.30.172Classification.

\*\*\*

\*\*\*

\*\*\*

G. The classifications assigned to range 24E, subject to appointment by the mayor are:

\*\*\*

\*\*\*

\*\*\*

8 Information Technology [SYSTEMS] Director.

Section 4. Anchorage Municipal Code section 3.70.060 is hereby amended to read as follows:

3.70.060Collective bargaining units.

\*\*\*

\*\*\*

\*\*\*

C. Exempt employees. The following employees shall be exempt from collective bargaining:

\*\*\*

\*\*\*

\*\*\*

11. The Information Technology Department [MANAGEMENT INFORMATION SYSTEMS] staff of the Municipality except for the records of management and reprographics sections.

**Section 5.** Anchorage Municipal Code section 3.95.020 is hereby amended to read as follows

**3.95.020**      **Records management program.**

There shall be a records management program in the office services division of the department of information technology [SYSTEMS]. The records management program shall provide for the orderly and efficient management, retention, preservation and disposal of records in accordance with this chapter.

**Section 6.** Anchorage Municipal Code section 3.95.030 is hereby amended to read as follows:

**3.95.030**      **Records management officer.**

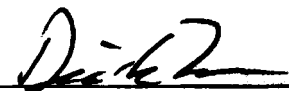
The director of the department of information technology [SYSTEMS] or his designee shall be the records management officer. The records management officer shall administer the records management program and perform the duties set forth in this chapter.

**Section 7.** Anchorage Municipal Code section 3.20.010, Executive and administrative order, which represents the organizational chart of the Municipality of Anchorage is hereby amended to reflect the above name change.

**Section 8.** The Code Reviser shall amend all other references in the Code and in the Anchorage Municipal Code of Regulations to be consistent with the intent of this ordinance.

**Section 9.** This ordinance is effective immediately upon passage and approval

PASSED AND APPROVED by the Anchorage Assembly this 14<sup>th</sup> day of May, 2002.

  
Chair

**ATTEST:**

  
Municipal Clerk

**MUNICIPALITY OF ANCHORAGE**  
**Summary of Economic Effects - General Government**

AO Number: 2002- 69      Title: **Changing the name of the Management Information Systems  
Department to the Information Technology Department**

Sponsor:

Preparing Agency: Administration

Others Impacted: None

**CHANGES IN EXPENDITURES AND REVENUES:** (Thousands of Dollars)

	FY00	FY01	FY02	FY03	FY04
Operating Expenditures					
1000 Personal Services					
2000 Supplies					
3000 Other Services					
4000 Debt Service					
5000 Capital Outlay					

**TOTAL DIRECT COSTS:**

Add: 6000 Charges from Others

Less: 7000 Charges to Others

**FUNCTION COST:**

**REVENUES:**

**CAPITAL:**

**POSITIONS:** FT/PT and Temp.

**PUBLIC SECTOR ECONOMIC EFFECTS:**

There are no substantial public sector economic effects anticipated.

**PRIVATE SECTOR ECONOMIC EFFECTS:**

There are no substantial private sector economic effects anticipated.

Prepared by: Alicia D. Rohwer

Telephone: 343-6887

Validated by OMB: Cheryl Franca

Date: 4/11/02

Approved by: Michael C. Celabon

(Director, Preparing Agency)

Date: 3.27.02

Concurred by: \_\_\_\_\_

(Director, Impacted Agency)

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

NO. AM 373-2002

Meeting Date: APRIL 23, 2002

From: Mayor

Subject: AO 2002-69 CHANGING THE NAME OF THE MANAGEMENT  
INFORMATION SYSTEMS DEPARTMENT TO THE INFORMATION  
TECHNOLOGY DEPARTMENT


The attached ordinance is a housekeeping modification to amend the Code to change the name of the Department of Management Information Systems, to what is commonly used throughout the technology industry and in governments.

If approved, the ordinance will officially change the current Department of Management Information Systems to the Information Technology Department.


For informational purposes, two of the five division names within the Department of Management Information Systems are going to change. The Geographic Information Systems Division will be Data Resources Management and Development Division, and the Information Center will be Customer Support Services.

The Administration recommends approval of this change

Concur:

  
Harry J. Kieling, Jr.  
Municipal Manager

Recommended by:

  
Michael C. Calahan, CIO  
Management Information Systems

Respectfully Submitted

  
George P. Wuerch  
Mayor

Municipality of Anchorage  
MUNICIPAL CLERK'S OFFICE  
Agenda Document Control Sheet

*AO 2002-69*

(SEE REVERSE SIDE FOR FURTHER INFORMATION)

<b>1</b>	SUBJECT OF AGENDA DOCUMENT Ordinance amending AMC 3.20.060 to change the name of the Department of Management Information Systems to the Information Technology Department	DATE PREPARED February 15, 2002
	DEPARTMENT NAME Management Information Systems	Indicate Documents Attached <input checked="" type="checkbox"/> AO <input type="checkbox"/> AR <input checked="" type="checkbox"/> AM <input type="checkbox"/> AIM <input checked="" type="checkbox"/> SEE
<b>2</b>	THE PERSON THE DOCUMENT WAS ACTUALLY PREPARED BY Alicia D. Rohwer	DIRECTOR'S NAME Michael C. Callahan
<b>3</b>	HIS/HER PHONE NUMBER 343-6887	
<b>4</b>	COORDINATED WITH AND REVIEWED BY	INITIALS      DATE
<b>4</b>	Mayor	
<b>5</b>	Municipal Clerk	
<b>2-1</b>	Municipal Attorney <i>1126</i>	<i>4-8-02</i>
<b>23</b>	Employee Relations	<i>4/11/02</i>
<b>3</b>	Municipal Manager	<i>4/12/02</i>
	Cultural & Recreational Services	
	Fire	
	Health & Human Services	
	Merrill Field Airport	
	Municipal Light & Power	
<b>2-2</b>	Office of Management and Budget	<i>4/11/02</i>
	Police	
	Port of Anchorage	
	Public Works	
	Solid Waste Services	
	Public Transportation	
	Water & Wastewater Utility	
	Community Planning & Development	
	Finance, Chief Fiscal Officer	
	Heritage Land Bank	
<b>1</b>	Management Information Systems	<i>3-27-02</i>
	Property & Facility Management	
	Purchasing	
	Other	
<b>5</b>	Special Instructions/Comments	
	<i>P.F. Introductory</i>	
<b>6</b>	ASSEMBLY HEARING DATE REQUESTED <b>APR 23 2002</b>	PUBLIC HEARING DATE REQUESTED <i>5/14/02</i>

2002 APR 2 PM 2:26  
 CLERK'S OFFICE  
 M.O.A.